

TERMS OF USE
FOR THE BUSINESS EXECUTIVE LOUNGE
at Lublin Airport S.A.
(hereinafter: Terms of Use)

§ 1. General Terms and Conditions

These Terms and Conditions set forth the rules for using the Business Executive Lounge (hereinafter: "BEL") located at Lublin Airport. The lounge is a specially designated area where passengers awaiting their flights can enjoy a higher standard of service and comfortable amenities.

The following facilities are located at Lublin Airport S.A.:

- **Business Executive Lounge – Schengen area,**
- **Business Executive Lounge – Non-Schengen area**

§ 2. Purpose and use of the Business Executive Lounge

1. The Business Executive Lounge was designed for passengers awaiting their flights who value peace and quiet, as well as access to comfortable seating, refreshments, and technical amenities.
2. The purpose of the Business Executive Lounge is to provide a space conducive to relaxation, work, and preparing for the rest of your journey.
3. The Business Executive Lounge is a restricted-access area available exclusively to individuals who meet the admission requirements specified in § 3 of the Terms and Conditions; it is part of the airport infrastructure and is subject to the obligations set forth in the rules and regulations of Lublin Airport S.A.
4. Entry to the Lounges constitutes acceptance of these Terms and Conditions.

§ 3. Terms of Admission

The Business Executive Lounge is available exclusively to the following individuals:

- who hold a valid access permit,
- who have a valid boarding pass for that day,
- located within the airport's restricted area.

1. Paid access:

- Any passenger may use the Business Executive Lounge upon payment of a one-time fee of 130.00 PLN (including tax) per person.
- Payment must be made at the Business Executive Lounge reception desk using a credit card or cash (in PLN).

Customers who wish to receive a VAT invoice must provide the staff at the Business Executive Lounge with the following information: the customer's full name, current address, and tax identification number (NIP).

2. Free access is available to passengers:

- a) holding business-class tickets for flights operated by airlines:

- **LOT Polish Airlines,**
- **Lufthansa,**
- **KLM Royal Dutch Airlines,**
- **Flydubai,**
- **other airlines operating out of Lublin Airport S.A.**

b) who hold valid loyalty cards or have loyalty status entitling them to admission, in particular:

- **Star Alliance Gold (including, among others, statuses granted by LOT Polish Airlines / Lufthansa),**
- **Priority Pass,**
- **DragonPass,**
- **LoungeKey.**

c) holders of vouchers issued by Lublin Airport S.A. or its business partners.

3. Children under 2 years of age may use the Business Executive Lounge free of charge, provided they are accompanied at all times by an adult who is authorized to enter.
4. Children who are 2 years of age or older are treated as adults and must have their own admission ticket.
5. Guardians are fully responsible for the children's behavior, their compliance with the Rules and Regulations, and any damage caused by the children on the premises of the Salons.
6. The scope of privileges, including, in particular, the number of accompanying guests, the maximum length of stay, and other terms and conditions for using the Lounges, is set forth in the terms and conditions of the applicable ticket, loyalty program, access card, or voucher.
7. The number of guests a Guest can invite depends on the type of permission they have.
8. The Guest is fully responsible for the conduct of their guests, for ensuring that they comply with these Terms and Conditions, and for any damage caused by them on the premises of the Lounges.
9. Staff are authorized to verify documents and credentials and to deny entry if the conditions set forth in this paragraph are not met.

§ 4. Hours of Service

1. The Business Executive Lounge operates in accordance with the flight schedule of Lublin Airport S.A.
2. In the event of flight delays, schedule changes, or other operational issues, Lublin Airport S.A. may:
 - **extend the salon's hours of operation,**
 - **shorten the Lounge's hours,**
 - **temporarily close the Lounge.**
3. The decisions referred to above are made with due regard to safety, staff availability, and current operational capabilities, and do not constitute grounds for claims against Lublin Airport.
4. The maximum length of a single visit to the Business Executive Lounge is 3 hours.
5. The time limit may be shortened or modified in justified operational cases.
6. Staff are authorized to ask the Guest to leave the Lounge once the maximum stay time has elapsed.

§ 5. Terms and conditions for using the dining services

1. The food and beverages available in the Business Executive Lounge are intended **for on-site consumption only.**
2. **It is prohibited to** remove food, beverages, dishes, cutlery, and other items from the Business Executive Lounge.
3. Alcohol may only be sold to adults.
4. Staff have the right to refuse to serve alcohol to individuals whose behavior indicates they have been drinking or are intoxicated, as well as to individuals who are disrupting the peace or endangering safety.
5. Excessive alcohol consumption may result in refusal of transport by the airline or intervention by airport security, for which Lublin Airport S.A. assumes no liability.

§ 6. No-smoking policy

In the Business Executive Lounge **there is a complete ban on smoking tobacco products, using e-cigarettes, and using novel tobacco products**, within the meaning of the Act of November 9, 1995, on the protection of public health against the consequences of tobacco use and tobacco products.

§ 7. Organization and safety

1. Guests are required to follow the instructions of the staff, respect other passengers, and take care of the property of Lublin Airport S.A.

In addition, the following is prohibited:

- **aggressive or vulgar behavior,**
 - **property damage,**
 - **reserving seats by leaving luggage,**
 - **violations of Section 5 of the Rules and Regulations.**
2. Lublin Airport S.A. may **refuse entry** to the Business Executive Lounge to any person whose behavior indicates that they have consumed alcohol or are intoxicated, as well as to any person who disrupts the order, safety, or comfort of other Guests.
 3. Lublin Airport S.A. reserves the right to require any person to leave the Lounge if their behavior indicates that they have consumed alcohol or are intoxicated, if they violate the Terms and Conditions, or if they disrupt order and safety.
 4. In the event of serious violations of these Rules and Regulations, staff may call upon airport security or other appropriate authorities.
 5. The BEL Guest is liable for any damage caused on the premises of the Lounges.

§ 8. Privacy Policy

1. The administrator of Business Executive Lounge Guests is Lublin Airport S.A., with its registered office in Lublin (20-008) at ul. Zęstąńców Sybiru 6 (mailing address: ul. Króla Jana III Sobieskiego 1, 21-040 Świdnik).
2. For matters related to personal data protection, you may contact the Data Protection Officer at the following email address: iod@airport.lublin.pl
3. Personal data will be processed for the following purpose(s):
 - a) proof of booking for the Business Executive Lounge;
 - b) handling complaints and inquiries (Article 6(1)(f) of the GDPR – the Controller’s legitimate interest);
 - c) fulfilling the legal obligations placed on the Controller (Article 6(1)(c) of the GDPR)
4. Personal data is collected by authorized employees of Lublin Airport S.A. and may also be disclosed to authorities and entities that have a legal basis authorizing them to receive your personal data.
5. Personal data will be stored for the period necessary to provide the services and for the time required by law (e.g., tax laws), in accordance with the Administrator’s office and archiving policies.
6. Every person whose data is being processed has the right to:
 - a) access to data;
 - b) their modification;
 - c) removal;
 - d) restrictions on processing;
 - e) data transfer;

- f) to submit an objection to the processing;
 - g) file a complaint with the President of the Personal Data Protection Office (PUODO) if they believe that the data is being processed illegally.
7. The administrator does not intend to transfer personal data to a third country or an international organization.
 8. Personal data is not subject to automated decision-making, including profiling.

§ 9. Final terms

1. Guests of the Business Executive Lounge are required to monitor their flight information on their own, particularly by checking the information boards and listening to the public address announcements within the terminal.
2. Lublin Airport S.A. and the Business Executive Lounge are not liable for a passenger's failure to arrive at the departure gate on time.
3. In matters not covered by these Rules and Regulations, decisions shall be made by the Lounge Staff or an authorized representative of Lublin Airport S.A., in accordance with safety and order guidelines.
4. These Rules and Regulations shall take effect on the date of their publication.
5. The current version of the Rules and Regulations is available at the entrance to the terminals and on the airport's website.